Subject: Request to attend The Atmosphere Edge Program at HPE Discover 2024

Dear [Manager Name],

I’m writing to request approval to attend **Hewlett Packard Enterprise Discover 2024**, taking place in Las Vegas, Nevada the week of June 17. This is HPE’s largest global conference, providing an invaluable opportunity for me to explore the newest technology innovations and receive hands-on technical training.

This year Atmosphere, the HPE Aruba Networking user and partner conference, joins HPE Discover providing unmatched access to HPE Aruba Networking experts and HPE’s hybrid cloud, AI, compute, and storage specialists - all under one roof. Designed for engineers by engineers, the Atmosphere Edge Program at HPE Discover is the premier event for me to take in-depth, targeted training classes, meet with IT experts and peers, and attend an array of technical and business sessions. In one place, I will learn about the latest developments and innovations in Edge, Hybrid Cloud, and AI technologies, so I’ll be better able to solve our most pressing IT challenges and help us prepare for the world’s next technological leap.

During the conference, I will also be able to test drive the latest technologies and connect with top technologists from HPE, HPE Aruba Networking, HPE’s partners, and other organizations from around the world. This conference can help me provide more value to our organization and gain more value from our partnership with HPE.

Some of our programs and projects that could benefit from my attendance include:

1. [Program or project name]
2. [Program or project name]
3. [Program or project name]

The conference takes place at The Venetian Convention and Expo Center. The cost of a conference pass is $1,895. Flights from [our city] to Las Vegas usually cost [average flight price]. HPE has also secured a special rate for accommodations at The Venetian for attendees, subject to availability when booking. For more information about HPE Discover visit, https://www.hpe.com/us/en/discover.html. For more information on the Atmosphere Edge Program at HPE Discover, visit https://www.arubanetworks.com/atmosphere/ams.

At HPE Discover 2024, I will endeavor to improve my technical knowledge, acquire new skills, and return with a broader and deeper understanding of current best practices and new solutions that can move us further, faster. I can review the schedule of sessions and technical training with you so we can develop a customized agenda that relates most directly to our priorities.

Thank you for considering this request.

Best regards,

[NAME]